



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: WWW.DPR.DELAWARE.GOV

MEETING MINUTES:	<b>BOARD OF PROFESSIONAL LAND SURVEYORS</b>
DATE AND TIME:	<b>Thursday, February 16, 2012 at 8:30 a.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building
APPROVED:	April 19, 2012

**MEMBERS PRESENT**

Michael Szymanski, Professional Member, Chair  
James Bielicki, Jr., Professional Member, Vice Chair  
Mary Chvostal, Public Member, Secretary  
Thomas Plummer, Professional Member

**DIVISION STAFF**

Patty Davis-Oliva, Deputy Attorney General  
Sandra Wagner, Administrative Specialist III

**MEMBERS ABSENT**

Laurence McBride, Professional Member  
Mark Rosenthal, Public Member

**PUBLIC**

Michael Early  
B. Brian Brittingham, Esq.

**CALL TO ORDER**

Mr. Szymanski called the meeting to order at 8:30 a.m.

**Review and Approval of Minutes**

Mr. Bielicki made a motion, seconded by Ms. Chvostal, to approve the January 19, 2012 minutes with amendments. The motion was unanimously approved.

**Unfinished Business**

There was no unfinished business to discuss.

## **NEW BUSINESS**

### Courses for Continuing Education Approval

Mr. Plummer reviewed the information received from Reade Long for PDHs and recommended approval. Mr. Plummer made a motion, seconded by Mr. Bielicki, to approve Maryland Society of Surveyors – Railroad Surveying 101 for **8.0 PDHs**. The motion was unanimously approved.

Mr. Plummer reviewed the information received from James Nardo for PDHs and recommended approval. Mr. Plummer made a motion, seconded by Mr. Bielicki, to approve student preparation for the Delaware Science Olympiad Mentor/Road Scholar Event for **8 PDHs**. The motion carried with Ms. Chvostal opposing.

Mr. Plummer reviewed the information received from James Conlow for PDHs regarding New Jersey Society of Professional Land Surveyors and recommended approval. Mr. Plummer made a motion, seconded by Mr. Bielicki; to approve Comparative Ethics for **4 PDHs in Ethics** and GPS 101 – A Look at How We Obtain Accurate Positions from Satellites for **4 PDHs**. The motion was unanimously approved.

### Review of Applications for Examination

There were no applications for review.

### Review of Application for Reciprocity

There were no applications for review.

### Ratification of Issuance of Land Surveying Certificates of Authorization

There were no Certificates of Authorization to ratify.

### Review of Audit

#### Steven Mervine

Mr. Szymanski reviewed Mr. Mervine's audit documentation. Mr. Bielicki made a motion, seconded by Mr. Plummer, to table Mr. Mervine's submission and to request Ms. Wagner to send Mr. Mervine a notice that the Board requires from Leica Geosystems, Inc, verification of the number of professional development hours and also information on the presenter of their seminars. The motion was unanimously approved.

### Complaint Assignments

There were no new complaint assignments.

### Complaint Status

There were no new complaints for January.

### Hearings/Consent Agreements/Board Orders

#### Michael Paraskewich – Consent

Mr. Plummer made a motion, seconded by Mr. Bielicki, to accept the consent order for Mr. Paraskewich. The motion failed with Ms. Chvostal opposing. This item will be on the Agenda for March.

### Closed Complaints

Complaint 05-01-10 was dismissed by the AG's Office.

Wall Certificates

There were no wall certificates to sign.

Executive Session

There was no Executive Session for February.

**OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

Ms. Davis-Oliva discussed an email she received from Mr. Battaglia, attorney for the Elrod case that was presented to the Board back in January 2011. Mr. Battaglia sent Ms. Davis-Oliva a document for stipulative dismissal. Ms. Davis-Oliva will be signing the document and sending it back to Mr. Battaglia.

Mr. Szymanski asked Ms. Wagner to include a discussion item on the Board's future agenda about adding a retired surveyor status to the Board's Statute. Currently the retired surveyors are only mentioned in the professional development hour's section of the Rules and Regulations.

Ms. Wagner asked the Board for some direction on who they would count as stakeholders for the workshop that the Board would like to schedule. Ms. Wagner will need to send out a letter inviting stakeholders to a workshop discussion on Title 25, Section 3, Title 22 and Title 9.

**PUBLIC COMMENT**

There was no public comment for January's meeting.

**NEXT MEETING**

The next scheduled meeting of the Board is March 15, 2012 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**ADJOURNMENT**

There being no further business before the Board, Ms. Chvostal made a motion, seconded by Mr. Plummer, to adjourn the meeting at 9:46 a.m. The motion was unanimously approved.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sandra Wagner".

Sandra Wagner  
Administrative Specialist III